May 31, 2007

INDIANA BULLETIN NO. IN360-7-4

SUBJECT: PER – On Line Ag Learn Training

Purpose: To provide guidance on how to access and utilize the various functions and capabilities within Ag Learn.

Expiration Date: September 30, 2007

Background: This bulletin fulfills the training need identified on the 2007 Business Plan by making available information on how to access learning tools within Ag Learn.

This training has been developed by Team AgLearn and is available by going to the AgLearn homepage and clicking on the AgLearn Tour, Start Tour link on the left side of the page. (http://www.aglearn.usda.gov/)

Once you get past the introductory information you will reach the page where you can select the training you want. Topics include:

Navigating Ag Learn
Managing Your Learning
Your Learning History
External Training Requests
Communities
Ag Learn Reports

There are several sub-topics under these headings as well. If you still need assistance after taking these on-line trainings, give a call to John Pepper or Gary Maners for assistance.

/s/

JANE E. HARDISTY
State Conservationist

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